



The State as a Model Employer Career Symposium



Hosted by the Franchise Tax Board. Partially funded by California Health Incentives Improvement Project (CHIIP). Additional partners: California Department of Aging, Department of Health Care Services, Department of Developmental Services, Department of Social Services, California Highway Patrol, Franchise Tax Board, and Department of Motor Vehicles in association with the Governor's Committee for the Employment of People with Disabilities, State Disability Advisory Council, and the Disabled in State Service.



The State as a Model Employer Career Symposium

We invite all State departments to be active supporters and participants in "The State as a Model Employer Symposium and Career Fair," being held October 17-18, 2007 in Sacramento. By attending and supporting these events, State leaders have the opportunity to show that California is a model for creating workplaces that effectively leverage the skills of workers with disabilities.

Who should attend?

- The Symposium is for those who are currently involved in the selection, hiring, and retention of state employees.
 - Managers and supervisors
 - Human resource professionals
 - Equal Employment Opportunity (EEO) Officers
 - Reasonable Accommodation staff
 - Recruiters
- The Career Fair should be attended by recruitment staff and individuals with disabilities who are interested in employment opportunities with the State of California.

Symposium Goals

- To educate State human resources (HR) personnel on equal employment and reasonable accommodation responsibilities in the examination, selection, and employment of individuals with disabilities. This includes removing architectural and attitudinal barriers; ensuring employee training accessibility; complying with anti-discrimination laws, such as the Fair Employment and Housing Act (FEHA) and the Americans with Disabilities Act (ADA); and establishing effective employment policies and practices.
- To increase HR employees' knowledge, skills, and abilities to ensure persons with disabilities equal access to positions and career advancement opportunities in State government.

Career Fair Goals

- To provide career information, employment opportunities, résumé assistance, tips for effective interviews, job search assistance, and tips for effective use of the Limited Examination and Appointment Program (LEAP) process.
- To substantially increase hiring and retention of persons with disabilities in State government.
- To increase the number of persons with disabilities qualified for the State exam process.

Location: Franchise Tax Board (FTB)
9646 Butterfield Way
Sacramento, CA 95827

EASY ACCESS TO LIGHT RAIL-BUTTERFIELD STATION. LIMITED PARKING AT FTB
Travel by light rail or carpool is encouraged.

Need More Information? Call (800) 858-7743 • (916) 278-4433

The State as a Model Employer Career Symposium

Symposium – Wednesday, October 17th:

8 - 9 a.m.	Registration & Continental Breakfast
9 -10 a.m.	General Session Mistress of Ceremonies, Lana Fraser, Assistant Deputy Director, DOR Opening Remarks: Rosario Marin, Secretary, State & Consumer Services Agency; Kimberly Belshe', Secretary, Health & Human Services Agency; Suzanne Ambrose, Executive Officer, State Personnel Board; Anthony "Tony" Sauer, Director, Department of Rehabilitation.
10 -10:15 a.m.	Break
10:15 - 11:45 a.m.	Panel: "What You Should Know About Hiring Individuals with Disabilities into State Service" Moderator, Dean Lan, Deputy Director, Department of Health Care Services Office of Civil Rights
11:45 - 12:45 p.m.	Lunch and Entertainment by Jazz Band, Fremont School for the Blind
12:45 - 2:15 p.m.	Workshops/Panels (Session 1) 1A: Dispelling Myths about Hiring People with Disabilities. Presenter: Teddie-Joy Remhild, Los Angeles County Public Authority for In-Home Supportive Services 1B: Eliminating Barriers through Reasonable Accommodations. Presenter: Janie Hickok Siess, Esq., Department of Fair Employment & Housing 1C: Panel Presentation - State Department Models—Walking the Walk 1D: Panel Presentation - Strategies for Successful State Employment
2:15 - 2:30 p.m.	Break
2:30 - 4:00 p.m.	Workshops/Panels (Session 2) Repeat of 1A – 1D.
4:00 - 4:15 p.m.	Closing - Evaluation and Orientation for Day 2

Career Fair– Thursday, October 18th:

9 - 9:30 a.m.	Keynote Address, Tommy Leung, Attorney, Franchise Tax Board
9:30 - 10:30 a.m.	Benefits Planning- "Living and Working with a Disability"
10:30 - 10:45 a.m.	Break
10:45 - 11:30 a.m.	"How to Get a State Job & LEAP: Step-by-Step"
11:30 - 2:00 p.m.	Recruiting Activities/LEAP Certification

Accommodations

EDD, an equal opportunity employer/program is a partner in this event. Auxiliary aids and services are available upon request to individuals with disabilities by calling (916) 278-4433 (voice). TTY users, please call the California Relay Service at 711. Please notify us by October 1. After that date, we may not be able to accommodate your needs.



REGISTRATION FORM

Attendee Information

Name _____ Title _____

Name of your agency, department, or branch _____

Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Special dietary needs: _____

Please note: A \$10 fee applies to the Symposium. There is no fee for the Career Fair.

YES!

I will be attending: Symposium - 10/17 ☐ Career Fair - 10/18 ☐ Both Events ☐
I will be an exhibitor on: Career Fair - 10/18 ☐
For my exhibit, I will need: Electrical Access ☐ Internet Access ☐

Due to limited space, please indicate your first and second choice for workshops. You may attend two.

____ 1A: Dispelling Myths about Hiring People with Disabilities. ____ 1B: Eliminating Barriers through Reasonable Accommodations.

____ 1C: Panel - State Department Models—Walking the Walk ____ 1D: Panel - Strategies for Successful State Employment

Register on line: www.cce.csus.edu/conferences or

FAX this form no later than October 2nd to: (916) 278-4865 or

MAIL this Registration Form and payment to: Creating Inclusion, c/o CSUS CCE Conference and Training Services, 3000 State University Drive East, Sacramento, CA 95819-6103.

Method of Payment (Day 1 Only Registration Fee: \$10.)

Registration payment by check and credit card will **not** be confirmed until payment is processed.

☐ Check enclosed payable to Creating Inclusion: State as Model Employer Career Symposium 2007:

Check # _____ Amount \$ _____

☐ Charge my registration fee(s) to: ☐ Visa ☐ MasterCard (Note: American Express is not accepted. Visa or MasterCard charge will appear as "CSUS".)

Card Number: _____

Cardholder's Name (as it appears on card): _____

Signature: _____ Exp. Date: _____

☐ Purchase Order # (attach a copy): _____ Amount \$ _____

NOTICE: This is a binding payment agreement which reserves enrollment space at the Creating Inclusion Career Symposium: The State as a Model Employer. Upon receipt of this form/payment, CSUS will consider the person formally enrolled in the Symposium. The signer may be liable for any costs incurred for collection of fees. The registrant will be held financially liable for any bank charges incurred by CSUS College of Continuing Education due to stop payments or insufficient funds. _____ (please initial).

Cancellation Policy

Registration fees cover symposium materials, speakers' handouts on CD and lunch. Cancellations received in writing by October 1, 2007 will be refunded. No telephone request will be granted. After October 1, 2007, substitutions will be accepted, but refunds will not be provided. No shows will be billed the full registration fee. Insufficient fund checks and stop payments are subject to applicable bank charges, currently \$20 per transaction.